

Dr. Earl J. Lennard High School Band

2019-2020 Handbook

Welcome to the 2019-2020 Lennard High School Band. This handbook should inform as well as prepare the students and parents for the upcoming band season. Through this we hope to further our communication between the director, instructors, students and parents. We ask that you please read through all of the following information carefully.

Classes

- Instrumental Techniques I-IV
 - Percussion (drum class) 1st period
 - Eurhythmics I-IV
 - Colorguard 1st period
 - Band I-II
 - Wind Instruments (brass/woodwind) 6th period
 - Band III-IV
 - Wind Instruments (brass/woodwind) 2nd period
 - Jazz I-IV 4th period
 - Must be enrolled in a band, orchestra or percussion class as well. (4th period lunch may participate)
- Exceptions:
All students must be in their designated class unless there is a **required academic** course that needs to be taken with no other way out. (exception does not apply to Jazz Band, all participants must be in the Jazz class or 4th period lunch to participate in Jazz Band) All and every case needs to be discussed with Mr. Woodfin.

Band Dues

All students are responsible for annual band fees that go towards the general expenses of the band. Dues may be fully worked out through fundraisers that will be provided throughout the year, depending on how many the student participates in.

- All Students - \$250 (**\$50 of this amount can be paid off through parental help at 3 events/**) Colorguard has additional fees due to annual turn over in equipment.

1st installment of \$50.00 is due by August 1st, 2019

2nd installment of \$50.00 is due by September 1st, 2019

3rd installment of \$50.00 is due by October 1st, 2019

4th installment of \$50.00 is due by November 1st, 2019

*5th installment of \$50.00 is due by December 1st, 2019

*Only if parental help of 3 events has not been fulfilled.

What are our dues used for?

- Buses
- Music
- Competition fees
- Uniform cleaning
- Instrument repair
- New Instruments
- Colorguard equipment
- Colorguard uniforms
- Show Shirt
- Gloves
- Shoes (1st year members)
- Instructors
- Clinicians
- Banquet
- Registrations
- Etc.

Responsibilities of All Dues Are Locked as of August 19th, 2019.

All students, **including ones who leave the program**, after this date will be responsible for all dues.

Member in good standing:

All dues must be paid from the previous year for participation in the current band season. If debt carries over, students will be placed on the school indebtedness list which disallows participation in band, band banquet, all school dances, field trips, graduation and other school functions.

(Students who would like to participate in the end of year band trip must have all debts paid by a date to be determined later. Everyone else must be paid before the band banquet. All dates vary from year to year.)

“Good Standing” status will be void for those who do not finish a full school year. Future participation will be forfeited along with awards and trophies. All uniform parts must be returned, or paid for in full, including jackets, shoes, shirts, etc.

Attendance

The success of the band program strictly depends on the attendance of each member. Each absence results in loss of practice, information, changes, new drill spots, etc. When someone is not there, the band is forced to take a step back and re-teach what was missed. Absence is strictly enforced by the director and will be reflected in the student’s grade in the following ways:

- **Band Camp is Mandatory** for a spot on the field for marching band. All absences must be discussed and approved by Mr. Woodfin prior to the absence. **Band Camp is \$50**

- Practices: **Tuesdays and Thursdays 3:45pm – 6:45pm**
Unexcused absences may only be made up through a hand written 800-word essay that will be due the following week.
After school rehearsals, football games and competitions are 70% of your grade.
 - o Unexcused absence = receive a 0 out of a 100 point grade
 - o Make up = + 50 points

In order to participate in half time shows/competitions it is mandatory to be at the last practice prior to the event. This is not a punishment, but for safety reasons only.

If the student is involved with any other sport we can work with the coach on the practice times. However, full participation in the band practice before a competition is required.

If the student is participating in tutoring after school that meets during after school practice, the student must return to band practice directly after the tutoring session with a signed note, with time stamp, by the tutor in charge each day.

- Football games:
Unexcused absences may only be made up through a hand written 800-word essay that will be due the following week.
 - o Unexcused absence = receive a 0 out of a 200 point grade
 - o Make up = + 50 pointsStudents must stay for the entire length of football games. Any student who misses a game due to **Night of Joy** and/or **Rock the Universe** will NOT be excused. However, prior arrangements may be made for students to leave after half time. **This is the only exception!**

- Competitions:
Unexcused absences may only be made up through a hand written 1,200-word essay that will be due the following week.
 - o Unexcused absence = receive a 0 out of a 200 point grade
 - o Make up = + 50 points
 - o **Loss of eligibility to go on field trips**

Note: Only 3 absences shall be made up for partial credit. If absences are in excess, the student may be taken out of the band program.

Plagiarism on make-up work is Illegal! If a student is caught plagiarizing, an automatic grade of zero is applied and actions are reported to the administration. ALL PAPERS ARE EXAMINED!!!

- Concerts:
 - o FBA = performance portion of the exam for first 9 weeks
 - o Winter Concert = performance portion of the exam for second 9 weeks
 - o FBA Assessment = performance portion of the exam for third 9 weeks
 - o Spring Concert = performance portion of the exam for last 9 weeks
 - Spring Concert for seniors goes towards their final 9 weeks grade

- Excused Absences:
An absence may only be excused for a death in the family, hospitalization, participation in a wedding, or a doctor's appointment. A doctor's note must be provided for the absence to be excused. **A letter from the parent will not be accepted.**
We need to have advanced knowledge if a student is going to be absent so that schedules for the band can be scheduled accordingly. For doctor's appointments, weddings, etc. there is an **Excused Absence Form** attached to the end of the Handbook. This needs to be filled out and turned in no later than one week prior to the date the student will be absent, or the student will not be excused.
- Work:
Work is not an excused absence. Students are responsible for informing their managers of school commitments in advance so that work may be scheduled around it.
- Students Not Enrolled in the Class:
Students who are not enrolled in any band class may be faced with dismissal from band for unexcused absences.
- Students in good standing:
A "student in good standing" is one with good conduct who pays their dues on time and has completed a full semester of band, regardless of class enrollment. **Deviation of these standards will forfeit membership in band for future years.**

Parent Pick-up

- Students may be picked-up or dropped-off in front of the school. Students should arrive at the designated areas in time to be ready to practice precisely when practice begins or whatever time is given for any other event. **Please make sure transportation is taken care of for each practice or event. Transportation should be available no more than 15 minutes after the practice or event has ended.**

Sectionals/Lessons

- Sectionals may be made a week in advance by section leader, instructor or director.
 - o Every student is expected to be at his or her planned sectional.
 - o Full participation is needed for any type of improvement to be seen.
- Students need to be open and flexible for private, one on one lessons with section leaders knowing that the section leader needs to fulfill their required lesson hours.
 - o Each lesson will be an hour. You are expected to have **at least 2** lessons during the marching season.

Discipline

- Hierarchy of leadership:
 - Respect for director
WHAT THE DIRECTOR SAYS GOES, PERIOD.
 - Instructors
Directions given by ANY Instructor should be followed through immediately. If previous instructions were given by the director, then the student needs to notify the instructor who will then confirm with the director.
 - Drum Majors
Directions given by the Drum Major should be followed through immediately. If previous instructions were given by the director or instructors, then the student needs to notify the drum major who will then confirm with the director and/or instructor.
 - Band President
This student is the leader of logistics. Their sole job is to make sure each student has all their information and forms turned in, correct, and up to date. Instructions from the Band President is as important as instructions from the director himself.
 - Section Leaders
Directions given by any section leader are to be followed through immediately. If student has received directions from a different section leader than their own, make sure they follow through with what their own section leader has told them first. Section leaders are responsible for communicating with each other before giving directions to a section that is not their own.
 - Band Boosters
Band Boosters are as much a part of this organization as the leaders are and more. They need to be treated with as much respect as any other leader. Any instructions given by a Booster are to be followed out immediately unless prior instructions were given by the Director and/or Instructor.
 - **Each other**
Respect for each other lies within all aspects of the program. Whether you are the Drum Major, Section Leader, Veteran or a Rookie, you are to treat others the way you would like to be treated. If you are having problems with anyone in the organization, you need to take it up with the director. Never should there be a time when you say something negatively about any other person. Success of this group relies heavily on the camaraderie of the band.

- School discipline
Student should realize that what they do during the school day may affect the bands progress. Certain school punishments may result in the student missing practices, games, or competitions which directly affects the band as a whole.
- Bus
Each bus driver has their own set of rules that to be followed. Be aware of these rule differences and be respectful of each driver. If problems arise, depending on the situation, the band will be subject to riding in alphabetical order or boys sitting with boys and girls sitting with girls.

Presence

“Presence” is the way we are perceived by others. The band is under the watchful eye of the public at all times. Whether on the field or off the field we are always being judged.

- Off the bus
From the moment you step off the bus you need to have a look of pride for what you are doing. Horseplay should be almost non existent and replaced with professionalism.
- Halves
When you are in halves, you should have your band shirt or black undershirt on only, with band pants fully zipped and both straps on the shoulders. Band jacket should be folded as instructed with shako and plume on top.
- In the arc (Warm ups for Guard and Percussion)
Professionalism should remain while in the arc or any other warm up activity. All talking should cease in order to stay focused and hear all instructions given by the director and/or instructors, unless told otherwise.
- Walking to the gate
Focus must remain from the warm up area to the gate. All members should be instep and looking to the person in front of them at all times.
- Off field (Shows)
 - When not in uniform the band shirt is to be worn.
 - Proper etiquette is expected while watching other bands perform. Respect for the performers should be shown at all times.
- Stands (Games)
 - All students must play music in the stands.
 - Students must stay where the director places them.
 - No friends or family shall sit with the band.
 - Students need to be aware of the game for chances to play the fight song.
 - Students should also pay attention to the director and the drum major.

- 3rd Quarter
Students can only get food and wander the stadium during 3rd quarter. A sense of pride should be displayed throughout the 3rd quarter as well as the entire game. The band needs to be aware of how much time they have in order to play at the beginning of 4th quarter.

Equipment

- Horns, Drums, Guard equipment
 - Horns need to stay polished and shall never be touched by bare human hands. (Gloves only).
 - Drums need to maintain a clean shell and must have cover on at all times except for games and competitions. Report cracked or broken heads to the director or instructor.
 - Guard equipment must stay neatly packed in the bags unless being used.
- Mouth pieces, Reeds, Sticks, Valve oil, Gloves etc...
- All of these items must be with you at all times.
- Water jug (gallon) must be with student and filled at all practices.
- Dotbook must be with students and completed with correct dots at all practices.
- A hat and non-denim shorts are a must for after school rehearsals.
- If any school property is lost and/or damaged, student will be responsible for replacement.
- **UNIFORM**
The uniform represents everything we are as a band. It should be treated with care and respect. It should be hung up as instructed and if not hanging, it should be folded in the correct manner. Black marching shoes and long black socks are to be worn at all times with the uniform. Make sure to pay close attention to the uniform manager's instructions after each performance.
All equipment of any kind remains school property unless cleared by the director. Each student is responsible for all equipment loaned out to them. If lost or stolen, the student will be charged for the replacement.

Fundraisers

The quality of instruments and student education are heavily relied on the fundraisers that are held throughout the year. Portions of fundraiser profits may be used for membership dues and end of the year trips. Only students may take advantage of fundraiser profits towards dues. All students are expected to participate in fundraisers. **Participation in fundraisers is HIGHLY RECOMMENDED!!!!**

*If you and your family are in a financial hardship, please do not hesitate to come and see me.

Field Trips – *Games, Competitions, Parades, End of the Year Trips, etc.*

- No Student shall participate in any field trips without a completed and updated medical release form.
 - All students will adhere to the school code of conduct on and off school grounds.
 - Buses shall be left cleaner than they arrived.
 - All students will ride the bus to the function. In very few cases an arrangement may be made.
 - If you would like your child to **go home** in a different vehicle than the designated band bus, they may be **signed out** by the parent/guardian in presence of **Mr. Woodfin**, parent/guardian and the child. This can only take place after the student has fully completed their LHS Band responsibilities. This person must be on your child's emergency form.
- Remember that you are representing yourself, the band, Lennard High School, Hillsborough County and the State of Florida.**
- Chaperones – **Must have volunteer papers filled out through the district.**
(Band Website Home Page, at the bottom, has a link)
 - End of the Year Trip chaperones need to be fingerprinted through the school district. This needs to be done by January.**

LHS Band Website: <http://www.Lennardmusic.com>

Please check the webpage and facebook often.

Band Boosters

A Band Booster is a parent whose sole purpose is to support the band as a whole, by way of fundraising. Meetings are held the first Tuesday of every month at 7:00pm in the band room. Every parent is invited to join the monthly meetings. Meetings consist of discussing and voting on certain fundraisers and purchases pertaining to boosting funds for the band. The money raised through the Boosters fund somewhere around 80% of the events we attend and the equipment that we use. Our program could not survive without the help of our Band Boosters. The Band Boosters are also asked first, if they would like to chaperone the end of the year field trip.

I have read and understand all of the information in the Dr. Earl J. Lennard Band 2019 – 2020 handbook.

Student Signature _____

Print Student Name _____

Email _____

Parent/Guardian Signature _____

Email _____